



**PCSIInternational GENERAL ASSEMBLY
ANNUAL MEETING
09 November 2007 – Palazzo Del Casino, Lido, Venice**

**MINUTES:
45 Attending**

Name	Country	e mail
Aisbett Christopher	Australia	chris@laeta.com.au
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Virtanen Martti	Finland	martti.virtanen@nordclass.uu.se
Walker Jan	Canada	jan-walker@rogers.com



Jugna Shah (USA)
Jan Walker (Canada)
Each candidate gave a short presentation (1-2 minutes).
Ballots were distributed and collected.

5. Budget Forecast 2008 - Céu Mateus

The forecast was given as below.

FINANCIAL FORECAST FOR 2008

DESCRIPTION	VALUE
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Revenues

<u>Membership fees:</u>	€ 18,000
<u>Conferences</u>	€ 5,000
<u>Financial Results:</u>	
Interests from Bank Deposits	€ 1,000
Total Revenues	€ 24,000

Costs

Website - Hosting	€ 120
Website - design	
Design	€ 4,000
Abstract management software	€ 4,000
Research initiatives	
Support to publication	€ 3,000
Information officer	€ 1,500
Summer School	€ 7,500
Training initiatives and projects	€ 4,000
Prize - best paper from a student	€ 1,000
Conference preparation - 2008	€ 3,500
Sponsoring Conference Participants 2008	€ 7,500
Executive Committee Working Meetings	€ 7,500
Banks costs	€ 500
Total costs	€ 44,120

Net Result	-€ 20,120
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6. Charter Changes – No charter changes were received.

7. Web Site Future Development - Steve Sutch

Steve apologised for the problems experienced by members and announced that the committee had agreed to seek an alternative web provider for 2008.

Q. Could the emails be updated from this years participants list? This was agreed.

8. BioMed Central Health Services Research (Supplement) - Jason Sutherland

15 Abstracts from this year's conference had been chosen to be incorporated into a supplement funded by PCSI.

9. PCSI Prize for best student paper - Jason Sutherland

The prize was not awarded this year, but participants should encourage students to enter papers for the prize for 2008.

14. Committee Election Results - Karl Peter Pfeiffer

The result of the Secretary election was announced by Karl:

Jugna Shah (USA) 42 Elected

Jan Walker (Canada) 34

Invalid 3

11. Committee Elections - Three Committee members - Karl Peter Pfeiffer

The election for Three Committee members was announced with the following nominations:

Chris Aisbett (Australia)

Irene Bohlin (Sweden)

Dana Burduja (Romania)

Karen Kinder (Germany)

Daniel Z Louis (USA)

Steve Sutch (UK)

Jan Walker (Canada)

12. Future Conferences and Events - Céu Mateus

Lisboa, Portugal 8-11 October 2008

Tokyo, Japan 2009

Information is expected in spring 2008 regarding the planned arrangements for Japan.

2010 Romania

2011 Munich, Germany.

13. Summer School proposals - Steve Sutch

Steve announced that the PCSI committee had proposed that other schools can be proposed, but we should not have competing schools in the same year, proposals should be made to the committee. The proposals should include the structure, content and a financial plan.



Paolo highlighted the history of running the summer school and this year had decided it was too difficult to run with organising the conference and lacking a sponsor. This year Jean Marie organised the summer school, but in the meantime Paolo had found a sponsor and was not happy that he was not able to run the school and was concerned over the property rights to the school.

Jean Marie introduced the proposed summer school in Avignon June 2008.

15. Committee Elections - Three Committee members

The result of the committee election was announced by Karl:

Chris Aisbett (Australia) 30 Elected

Irene Bohlin (Sweden) 21

Dana Burduja (Romania) 35 Elected

Karen Kinder (Germany) 21

Daniel Z Louis (USA) 15

Steve Sutch (UK) 55 Elected

Jan Walker (Canada) 18

Invalid 3

10. Casemix Innovation Prize - Erik den Teuling

Introduction of a prize for the most innovative presentation or project to be judged by the scientific committee. The prize awarded by casemix.nl of €1000 would be introduced in the 2008 conference.

16. Any Other Business - Céu Mateus

Q. Was it possible to make PowerPoint presentations available before the conference?

This was difficult due to the timescales and availability of the presentations.

Terri - The previous comments were endorsed and suggested that rather than full papers they could ask for a set of slides.

Participants would be encouraged to bring slides.

Q. Carolina - Agreed with above, could the secretariat help with these arrangements?

There was a issue with the costs of doing this, and better if participants bring their own slide copies.

Jason - commented that the availability of the slides during the conference had been good.

Karl – The abstract book at the start of the conference was good. The posters were also good and should be encouraged with a formal session next year.

Q. Abstracts are important and should be made available and not necessarily the power point presentations.

The abstracts were done but were made available very late.