



## **Patient Classification Systems International Election Rules**

### **PCS International Officer and Executive Committee Election Rules and Procedures**

1. All positions have 3 year terms (except emeritus). Elections of officers and other executive committee members are staggered to ensure continuity of the committee.
2. Officers and Executive Committee members are elected by members of the association
3. Candidates standing for an officer or executive committee member elected position must be members of PCS International and must maintain their membership throughout their term.
4. There are no term limits so members can stand for re-election for the same or a different position.
5. Nominations require signatures of support from two members (one of the two may be the candidate). Nominations for all positions must be made in writing, indicating the position(s) for which the nomination is being made and submitted either electronically to the Secretary at [jugna@nimitt.com](mailto:jugna@nimitt.com) or in hard copy at the conference site (by giving it to the Secretary or leaving information at the conference registration desk **no later than 17:00 local time one day before the General Assembly**).
6. Electronically signed, faxed, or scanned nomination forms are acceptable.
7. Nominees must provide a bio not to exceed  $\frac{3}{4}$  of a page in length. Bios should include the candidate's background, interest in the position, and general qualifications. Bios must be provided either electronically to the Secretary at [jugna@nimitt.com](mailto:jugna@nimitt.com) or in hard copy at the conference site (by giving it to the Secretary or leaving information at the conference registration desk **no later than 17:00 local time one day before the General Assembly**).
8. All nominees who have submitted a bio and a signed nomination form prior to the deadline will be invited to give a short, two minute presentation at the conference during the session titled, "Introduction of Candidates for Election".
9. Voting will occur by written ballot and will open following the "Introduction of Candidates for Election". A ballot box will be available in the conference registration area.
10. All received ballots will be checked to ensure that the person who has cast a vote is a registered PCS International member. Only if the name of the voting party is on the membership list will the vote be accepted.
11. The election process, including counting ballots and tallying votes will be conducted by the secretary and at least two other members of the executive committee. If the secretary is running for election, the Vice President will conduct the election.
12. Elections for officer positions will be held first, followed by elections for executive committee members representing specific regions, followed by at-large positions.
13. Unsuccessful candidates for officer positions will automatically become candidates for regional and/or at-large executive committee member positions.

14. Only PCS International members may vote.

15. Nominees with the highest number of votes will be declared elected and results will be announced at the General Assembly Meeting and posted on the association website at a later date.