

**PCS International GENERAL ASSEMBLY
ANNUAL MEETING
10 October 2008 – Sana Lisboa Hotel, Lisbon, Portugal**

MEETING AGENDA

1. Introduction	Céu Mateus, President
2. Acceptance of Minutes from General Assembly held 10th November 2007 in Venice, Italy	Jugna Shah, Secretary
3. Venice Conference Funds	Céu Mateus, President
4. Financial Reporting <ul style="list-style-type: none"> • 2007 final accounts • 2008 revenues and expenditures 	Karl Peter Pfeiffer, Treasurer
5. Executive Committee Officer Elections and Three Member Position Elections <ul style="list-style-type: none"> • Vice-President • Treasurer • 3 member position elections 	Jugna Shah, Secretary
6. Budget Forecast for 2009	Céu Mateus, President
7. BioMed Central Health Services Research (Supplement)	Jason Sutherland, EC Member
8. Future Conferences and Events <ul style="list-style-type: none"> • Japan 2009 • 2010 Germany/Canada • 2011 and new proposals 	Céu Mateus, President
9. Executive Committee Member Election Results Announced	Jugna Shah, Secretary
10. Other Business	Céu Mateus, President

52 Attending

Name	Surname	Country	E-mail	Signature
Ahmed	Zafar	Malaysia	zafar@mail.hukm.ukm.my	yes
Alain	Patris	France	alain.patris@atih.sante.fr	yes
Alberto Pietro	Bonoldi	Italy	bonoldi@smatteo.pv.it	yes
Anand	Kumar	France	anand.kumar1@yahoo.com	yes
Béatrice	Trombert-Paviot	France	trombert@univ-st-etienne.fr	yes
Beth	Reid	Australia	beth-reid@hotmail.com	yes
Bjoern-Ola	Fechner	Germany	b.fechner@schellen.com	yes
Bupawan	Phuaphanprasert	Thailand	bupawan@gmail.com	yes
Carlos	Elvira	Spain	celvira.hcsc@salud.madrid.org	yes
Caroline	Hydén	Sweden	caroline.hyden@ltblekinge.se	yes
Cédric	Bousquet	France	cedric.bousquet@chu-st-etienne.fr	yes
Céu	Mateus	Portugal	ceum@ensp.unl.pt	yes
Clemens	Haslinger	Austria	adelheid.hofer@salzburg.gv.at	yes
Dana	Burduja	Romania	dburduja@gmail.com	yes
Daniel Z	Louis	United States	Daniel.Louis@Jefferson.edu	yes
Douglas	Yeo	Canada	dyeo@cihi.ca	yes
Elizabeth	Merwin	United States	merwin@virginia.edu	yes
Gareth	Dear	United Kingdom	gareth.dear@ic.nhs.uk	yes
Göran	Gustavsson	Sweden	goran.gustavsson@vgregion.se	yes
Ingela	Fröjd	Sweden	rdkassor@gmail.com	yes
Irene	Bohlin	Sweden	rdkledamot5@gmail.com	yes
Jacob	Hofdijk	Netherlands	jhofdijk@kpnplanet.nl	yes
James C	Ravindran	United States	qrs_dr@pacbell.net	yes
Jean-Marie	Rodrigues	France	rodrigues@univ-st-etienne.fr	yes
Jeff	Hatcher	Canada	jhatcher@cihi.ca	yes
Jiro	Okochi	Japan	pxu14045@nifty.com	yes
Jugna	Shah	United States	jugna@nimit.com	yes
Karl Peter	Pfeiffer	Austria	karl-peter.pfeiffer@i-med.ac.at	yes
Lena	Johansson	Sweden	rdkledamot5@gmail.com	yes
Malene	Hoejsted Kristensen	Denmark	mhk@regioner.dk	yes
Martti	Virtanen	Finland	marttiv@kolumbus.fi	yes
Michael	Wilke	Germany	marion.kinne@d-w-g.de	yes
Monica	Carlsson	Sweden	monica.a.carlsson@lthalland.se	yes
Morten	Eimot	Norway	morten@asl.no	yes
Nilawan	Upakdee	Thailand	nilawanu@nu.ac.th	yes
Olafr	Steinum	Sweden	olafr@swipnet.se	yes
Paula	Monteith	United Kingdom	paula.monteith@ic.nhs.uk	yes
Peter	Broughton	United Kingdom	peter.broughton@ic.nhs.uk	yes
Pierre	METRAL	France	pierre.metral@atih.sante.fr	yes
Poul Erik	Hansen	Denmark	PEH@sst.dk	yes
Qian	Yang	Canada	qyang@cihi.ca	yes
Radia	Mehalaine	Belgium	radiamart@aol.com	yes
Radu	Paul	Romania	pcradu@snsrms.ro	yes

Robert	Mullin	United States	robertmd@aol.com	yes
Sari	Koskinen-Kivilahti	Finland	sari.koskinen-kivilahti@hus.fi	yes
Stephen	Sutch	United Kingdom	steve@sutchconsulting.com	yes
Supasit	Pannarunothai	Thailand	supasitp@nu.ac.th	yes
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Terri	Jackson	Australia	t.jackson@uq.edu.au	yes
Truls	Korsgaard	Norway	trukor@so-hf.no	yes
Veronica	Myrelid	Sweden	veronica.myrelid@ltr.se	yes
Virginia	Jordan	United Kingdom	virginia.jordan@ic.nhs.uk	yes
Vittorio	Maio	United States	vittorio.maio@jefferson.edu	yes

MEETING MINUTES

Introduction - Céu Mateus

Céu called the meeting to order and introduced the agenda for the meeting.

2. Minutes of the previous General Assembly 09 November 2007 – Jugna Shah

The minutes were approved unanimously.

52 For, 0 Abstention, 0 against.

3. Venice Conference Funds, - Céu Mateus

Ceu explained that the registration funds were not received from the Venice organizers. Paolo P. and the local organizers were sent a registered letter, but it was not collected by them. The funds PCSI is owed are not likely to be recouped at this point despite the best efforts of the EC. Several comments were made including the following:

- A. Peter I. – stated that he had received an e-mail from Paolo P. about refunding the registration fee.
 - o Jugna Shah asked for a show of hands of how many others in the room had received a similar e-mail. A few hands were raised, but most people in the room did not receive such a message offering to refund the registration fee.
- B. Why did the EC not inform members of this situation?
 - i. Céu and other EC members explained that we were trying to resolve the situation before letting members know how dire the situation as. We are now going to file a law suit.
- C. Céu explained that everyone that paid a registration fee for Venice, even though the organization did not receive funds, is/was considered a full member of the organization.

4. Financial Reporting - Céu Mateus & Karl Peter Pfeiffer

2007 final accounts – Karl presented the financial report and it was noted that a lot of money was spent in preparation for the Venice conference.

The following information was presented:

	2004	2005	2006	2007	20081002	
Long term deposit	€ 21.719,00	€ 21.721,00	€ 21.721,00	€ 21.721,00	€ 21.721,00	exact amount should be a little bit higher
bank account 0778040000	€ 26.468,00	€ 42.542,00	€ 45.530,16	€ 11.898,26	€ 25.877,89	
Total	€ 48.187,00	€ 64.263,00	€ 67.251,16	€ 33.619,26	€ 47.598,89	
Difference to previous year		€ 16.076,00	€ 2.988,16	-€ 33.631,90		
		IN 2006	25099,8	25891,55		
		OUT 2006	20430,36	59523,45		
Control Sum from account 0778040000				11898,26		
Main positions	IN	Membership fees Singapour		5263,41		
	IN	3M Sponsorship		6995,42		
	IN	Summerschool		13400,00		
	IN	other		232,72		
	IN	Sum 2007		25891,55		
	Out	Summer School		18729,00		
	Out	EC Meetings		8026,72		
	Out	Venice Conference, Workshop, copies		7833,42		
	Out	Website		5443,71		
	Out	Payment accountant		1196,00		
	Out	Hardship fund to Venice participants		4168,00		
	Out	Keynote speakers Venice		7.032,60		
	Out	PCSI Homepage		5443,41		
	out	Others		1650,59		
	Out	Sum 2007		59523,45		
	Open	Membership fees from Venice		15600,00		But it should be much more, 15600.-

One error was present in the expenditure and it will be corrected. 5443.71 Euros was listed twice as shown in the above table, but should only have been listed once. This error has been corrected and a revised budget prepared which is included below. Aside from this which was noted, the membership was asked to vote to accept the expenditure information.

The expenditure information was approved:

52 For,

1 Abstention,

0 against

It was agreed that the revised budget, once available would be included in the minutes.

Financial report for the General Assembly of the PCSI, Lisboa 2008

Part of this financial report given to EC in Avignon, 20080605

Correction 20090218, Karl P. Pfeiffer

	2004	2005	2006	2007	20081002
Long term deposit	€ 21,719.00	€ 21,721.00	€ 21,721.00	€ 21,721.00	€ 21,721.00
bank account 0778040000	€ 26,468.00	€ 42,542.00	€ 45,530.16	€ 11,898.26	€ 25,877.89
Total	€ 48,187.00	€ 64,263.00	€ 67,251.16	€ 33,619.26	€ 47,598.89
Difference to previous year		€ 16,076.00	€ 2,988.16	-€ 33,631.90	
		IN 2006	25099.8	25,891.55	
		OUT 2006	20430.36	59,523.45	

Control Sum from account 0778040000

11,898.26

11900.05

Main position	IN	Membership fees Singapour	5,263.41
	IN	3M Sponsorship	6,995.42
	IN	Summerschool	13,400.00
	IN	other	232.72
	IN	Sum 2007	25,891.55
	Out	Summer School	18,729.00
	Out	EC Meetings	8,026.72
	Out	Venice Conference, Workshop, c	7,833.42
	Out	Website	
	Out	Payment accountant	1,196.00
	Out	Heartshipfund to Venice particip	4,168.00
	Out	Keynote speakers Venice	7,032.60
	Out	PCSI Homepage	5,443.41
	Out	Biomed Central	1,428.83
	Out	Venice Conf., others	2,218.12
	out	Others	3,447.35
	Out	Sum 2007	59,523.45

Double

new detail
new detail

Open

Membership fees from Venice

15600.00 But it should be much more, 15600.-

5. Committee Elections – Vice President and Treasures – Jugna Shah

Poul Erik Hansen (Denmark, North Europe) for Vice President
Virginia Jordan (UK, British Isles) for Treasurer

Each candidate gave a short presentation (1-2 minutes) and since both positions were uncontested, members were asked to give a show of hands of their support for each candidate. Both candidates were unanimously accepted.

The following seven candidates stood for a member position on the EC:

Irene Bohlin (Sweden, North Europe)
Carlos Elvira (Spain, South Europe)
Pierre Metral (France, West/Central Europe)
Jiro Okochi (Japan, Asia Pacific)
Karl-Peter Pfiffer (Austria, East/Central Europe)
Thomas Schongalla (USA, Americans)
Martii Virtanen (Finland, North Europe)

Each individual was invited to present a 1-2 statement on their qualifications and interest to serve on the Executive Committee. For individuals that were not present, Jugna Shah read their submitted bio to the General Assembly so all candidates were represented. It was noted that since all regions of the world are currently represented on the EC, voting would not need to occur by region.

Ballots were distributed, filled out, and collected. Jugna Shah, Olafur Steinum, and Steve Sutch left the room to count the ballots.

6. Budget Forecast 2009 - Céu Mateus

The following information was briefly discussed at the meeting.

FINANCIAL FORECAST FOR 2009		
DESCRIPTION		VALUE
<u>Revenues</u>		
<u>Membership fees:</u>		€ 18.000
<u>Conferences</u>		€ 15.000
<u>Financial Results:</u>		
Interests from Bank Deposits		€ 1.000
Total Revenues		€ 34.000
<u>Costs</u>		
Website - Hosting		€ 120
Website - design		
Design		€ 4.000
Research initiatives		
Support to publication		€ 3.000
Information officer		€ 1.500
Summer School		€ 7.500
Training initiatives and projects		€ 4.000
Prize - best paper from a student		€ 1.000
Conference preparation - 2007		€ 3.500
Sponsoring Conference Participants 2007		€ 7.500
Executive Committee Working Meetings		€ 7.500
Banks costs		€ 500
Total costs		€ 40.120
Net Result		-€ 6.120

7. BioMed Central Health Services Research (Supplement) - Jason Sutherland

- 20 abstracts were published from the ones accepted in 2007; For 2008, 20 of the best abstracts plus 5 of the best posters are expected to be published
- An explanation was given of the PCSI spends some of its fees, including allocating money to support the hardship fund, workshops, EC meetings and support for helping authors publish in BioMed Central

8. Future Conferences and Events - Céu Mateus

- 2009: Japan, 25th anniversary of PCSI; we have some concerns relating to the general economic situation but our plans are on schedule to have the next conference in Japan. We will announce more at the closing.
- 2010/2011: We expect the meeting to either be in Germany or in Canada. Michael Wilke was not able to provide a definite answer because of changes in Inek, but we have a 99% sense of “Yes” for the meeting to be hosted in Germany
- 2011: In all likelihood the meeting will be hosted in Canada however we will need to discuss this with the people interested and involved in making these decisions from the various states and institutions in Canada.
- New proposals needed for 2012
 - o Spain “volunteered” informally to host in 2013
 - o Finland “volunteered” informally also

Other Events: PCSI Schools: Jean-Marie gave a summary of the 2008 school. It was a huge success with 30 participants. The 2009 PCSI Summer School will be held from June 8-12. Karl-Peter Pfeiffer explained that a second school, called the PCSI Winter School, is under development and consideration. The idea of this school is to be an advanced/more detailed/technical version of the Summer School. It is like the next step after the Summer School. It was explained that this school is being considered to be held in Innsbruck, Austria around Feb 27, 2009.

9. Executive Committee Member Election Results – Jugna Shah

Because there were 7 candidates running for three positions and also because of the large turnout at the General Assembly, it took a long time to count the votes. All votes were counted three times in order to verify accuracy. 43 ballots were cast during the General Assembly and 34 absentee ballots submitted.

The following individuals were elected as official members of the Executive Committee and the results were announced at the Gala Dinner.

Jiro Okochi (Japan, Asia Pacific) **53 votes**

Karl-Peter Pfeiffer (Austria, East/Central Europe) **39 votes**

Martii Virtanen (Finland, North Europe) **33 votes**

10. Any Other Business - Céu Mateus

- It was noted that we should not use the term “DRG data”, but instead, we should say “case mix data”
- Jiro gave a big “thank you” to Céu for all the hard work that she does and he also thanked Jugna for supporting Céu

Minutes taken by Jugna Shah and Dana Burduja and reviewed by Céu Mateus

Original Minutes Posted Online in January 2009

Revised Minutes Posted Online in March 2009